


Oct 21, 2020 02:17

Fax Printer Guide

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 Fax Printer allows you to send faxes from any Windows or Mac OS X 10.11 and higher application that support the “Print” option, using Wildix Fax Printer.

Updated: 2016

Permalink: <https://confluence.wildix.com/x/FANKAw>

Send faxes with Wildix Fax Printer

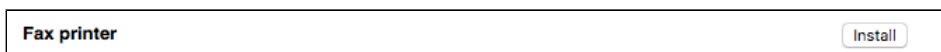
Fax Printer allows you to send faxes from any Windows or Mac OS X 10.11 and higher application that support the “Print” option, using Wildix Fax Printer.

Note: Fax Printer in Windows Terminal server is supported

Prerequisite: only A4 files with “Portrait” orientation are supported

Installation

Go to Collaboration *Settings* > *Extensions* and install “Fax Printer” component:

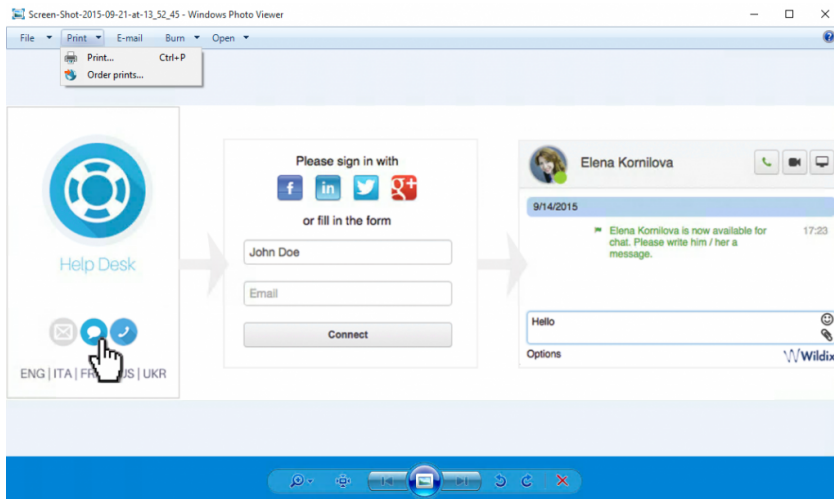


Send a fax

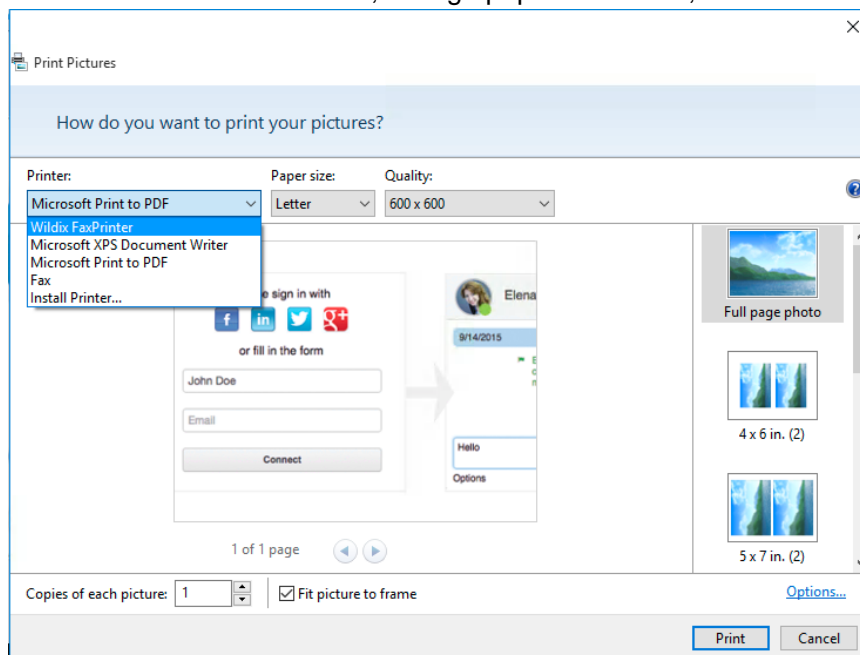
1. Select the file and click **Print**, otherwise open the file and select the “Print” option in the menu
2. Select “Wildix FaxPrinter” in the list of available Printers
3. Click **Print**
4. “Send fax” window of Collaboration is opened automatically in the browser allowing you to enter or select the fax number and to send the fax

Example Windows:

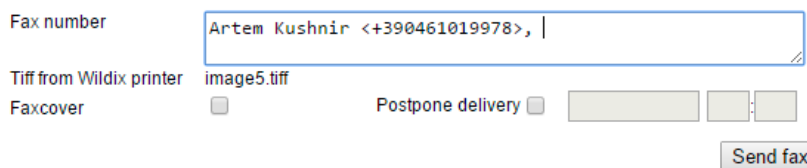
1. Open the file and select the “Print” option in the menu



2. Select “Wildix FaxPrinter” from the list of Printers; change paper size to A4; click on **Print**

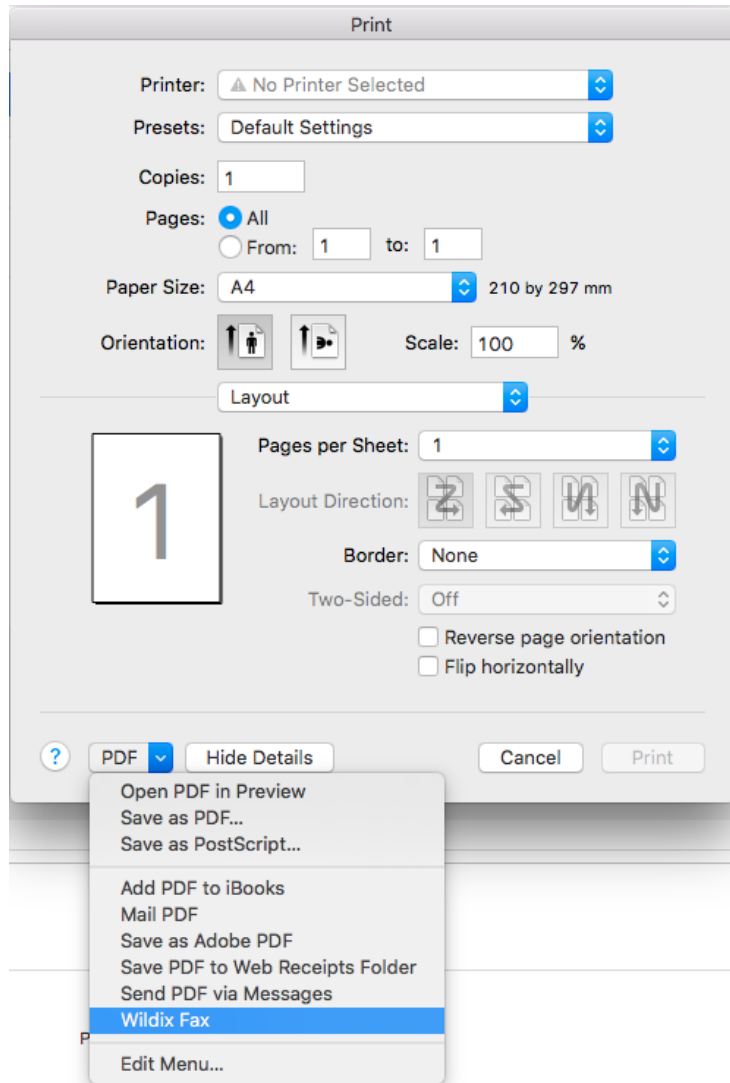


3. Collaboration Fax window opens automatically: enter the fax number (you can optionally add the fax cover page and postpone the delivery) and click **Send fax**



Example Mac OS X:

1. open the file and select the “Print” option in the menu



2. Collaboration Fax window opens automatically: enter the fax number (you can optionally add the fax cover page and postpone the delivery) and click **Send fax**

